

PERSONAL INFORMATION

SANTOS WAHLGREN Juliana



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Sex Female | Date of birth 05/08/1977 | Nationality Brazilian

WORK EXPERIENCE

August 2006 to present

**Networking Officer**

European Network Against Racism (ENAR), Brussels, Belgium

- Manage the membership and network development (a.o. application procedures and process, membership data base, membership kit, internal discussions on the network development, etc.)
- Enhance and promote ENAR membership at the regional and national levels
- Keep track of membership activities; to identify and disseminate membership information; to update the membership pages of the ENAR website; to contribute to the weekly mail on membership issues
- Facilitate communication among the members and other stakeholders
- Liaise and coordinate the National Platform coordinators (new applications, membership, governance issues, NP contracts, annual NP meeting, surveys, etc.)
- Organise training and capacity building seminars or relevant meetings related to networking
- Manage the Key Performance Indicators and Monitoring tools
- Update statutory documents and procedures

From 2003 to 2006

**Business or sector** NGO in the migration/integration/non-discrimination field

**Legal/Social Officer**

ASTI – Association de soutien aux travailleurs immigrés (LU)

SOLID Project

- Project Manager in Luxembourg of this project on Strategies on Litigation Tackling Discrimination in EU Countries

Guichet d'Information

- Legal Expert – legal and social assistance regarding the procedure on work permit, residence permit, student visa, tourist visa, family reunification, asylum request, refugee status
- Legal expert in EU projects
- Lobbying activities with governmental and European institutions

Researcher - MEDIA Project

- Research and reports for the MEDIA project, co-financed by the European Commission
- Analysis of the legal situation of migrants of the Great Region (« Grande Région ») and the first effects of the enlargement in this cross-border zone

Researcher – RAXEN - Housing Report

- Research and reports on the Housing perspectives in Luxemburg for the RAXEN project, co-financed by the European Observatory against racism and xenophobia (EUMC)
- Description of the legal situation on housing, its evolution and the reflects in the society

Researcher – RESOURCE project - Report on Luxembourg

- Desk research and reports for the RESOURCE project on the professional integration of the refugees in Luxembourg
- Field interviews with refugees in Luxembourg and report / research on their legal situation, political activities and social environment as well on their professional integration in the Luxembourgish job market

Report – EQUAL Project

- Rapporteur of the implementation of the EQUAL Project for asylum seekers in Luxembourg

From 1999 to 2002 **Business or sector** Oil and Gas Company  
**Legal Officer/Lawyer – Legal Department**  
 Companhia Brasileira de Petróleo Ipiranga – CBPI (BR)  
 Lawyer at the Legal Department of this Brazilian oil and gas company  
 - Legal coordinator of the Operational Department of the Ipiranga Oil & gas Holding  
 - Responsible for the international, financial, logistical and commercial contracts  
 - Responsible for the issues on environmental, commercial, business and international private law  
 - Responsible for the litigation cases  
 - Organizing Oil and gas consortia in Brazil  
 - Legal advice on concession contracts with ANP  
 - Analysis and discussion of agreements for joint operations, instruments of assignment, contracts for the total or partial sale and acquisition of concession rights and participation agreements  
 - Drafting, analysis and discussion of contracts for services linked to the oil & gas activities, both upstream and downstream  
 - Coordination of tender procedures for the procurement of products and contracting services under the terms of different concession contracts

From 1997 to 1999 **Business or sector** Bank institution  
**Intern in the Legal Department**  
 Caixa Econômica Federal – CEF (BR)  
 - Intern at the legal department of this federal bank  
 - Providing assistance to court cases on tax and social security matters  
 - Assistance to the lawyers on litigation cases

**Business or sector** NGO in the consumer protection field  
 From 1997 to 1999 **Intern in the Legal Department**  
 Defensoria Pública do Estado do Rio de Janeiro (BR)  
 - Intern at the *Pro Deo* Public Prosecutor Office  
 - Providing assistance to court cases on family and contractual matters  
 - Assistance to the lawyers on litigation cases

EDUCATION AND TRAINING

2007-2008 **Master in European Studies** Replace with EQF (or other) level if relevant

Université Catholique de Louvain, Louvain, Belgium  
 International and European politics, human rights

1995-2000 **Bachelor of Law** Replace with EQF (or other) level if relevant

Federal University of Rio de Janeiro - UFRJ  
 Bachelor of Law

PERSONAL SKILLS

Mother tongue(s) Portuguese

Other language(s)

	UNDERSTANDING		SPEAKING		WRITING
	Listening	Reading	Spoken interaction	Spoken production	
English	C2	C2	C2	C2	C2
French	C2	C2	C2	C2	C2

Levels: A1/2: Basic user - B1/2: Independent user - C1/2 Proficient user  
Common European Framework of Reference for Languages

- Communication skills**
- Ability to present complex issues and develop messages in a clear and understandable language to a wide range of audiences, through my 10 years' work experience in human rights
  - Good writing and presentation skills, through my work experience in editing and drafting a wide variety of content and in giving presentations to small and large groups.
  - Committed and flexible team player, through my work experience working in small teams where teamwork is essential
  - Ability to work in a multicultural environment, through my work experience in multicultural contexts and my background
- Organisational / managerial skills**
- Ability to multitask, prioritise and work under tight deadlines, through the varied nature of communications work and need for quick reactivity in this field
  - Experience in organising events (press conferences, exhibitions and meetings)
  - Management and supervision of interns
- Job-related skills**
- Experience in preparing and implementing networking development strategies
  - Experience in coordinating the production of toolkits, capacity building documents and publications (both print and online)
  - Experience in working in an NGO and membership organisation
  - Good knowledge of the EU institutions and EU decision making process
- Computer skills**
- Good command of Microsoft Office tools (Word, Powerpoint, Excel) and of Outlook, Explorer, Mozilla and Chrome
  - Good knowledge of social media (Facebook, Twitter, YouTube, LinkedIn)
  - Basic knowledge of graphic design applications (InDesign)
- Driving licence** B