



## Europass Curriculum Vitae

### Personal information

First name(s) / Surname(s) **Myriam De Feyter**  
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E-mail(s) info@enar-eu.org  
Nationality Belgian  
Date of birth 28 November 1958  
Gender Female

### Work experience

Dates	01/05/2010 → to date
Occupation or position held	ENAR aisbl
Main activities and responsibilities	Deputy Director – Human Resources, Finance and Administration Manager  A. Office Management and Human Resources (all staff members and interns) B. Line management admin and logistic staff C. Management of ENAR finances including budgeting and reporting D. Management of logistics for all internal and external meetings (statutory meetings and ENAR conferences) E. Networking and Communication: line management of networking officer and communication officer F. Part of management team G. Replacing Director when required
Dates	01/05/2005 → 30/04/2010
Occupation or position held	ENAR
Main activities and responsibilities	Finance and Administration Manager  A. Office Management and Human Resources: B. Finances
Name and address of employer	ENAR aisbl 43, Rue de la Charité B - 1210 Brussels
Type of business or sector	International network of NGOs in the antidiscrimination field
Dates	01/01/2004 - 30/04/2005
Occupation or position held	Projects on consultancy basis

Main activities and responsibilities	<p>Organisation of conferences, workshops, meetings - logistics and content</p> <p>1) ENAR</p> <p>a. General Assembly of ENAR, Lisbon, Portugal, 26-28 March 2004</p> <p>b. Seminar on EQUAL, Brussels, Belgium, 11-12 June 2004</p> <p>c. Conference "Combating racism and discrimination as a crime", Brussels, Belgium, 11-12 September 2004</p> <p>d. Administrator, 2-3 days/week since 15 December 2004</p> <p>2) International Platform on the Migrant Workers' Convention</p> <p>a. Drafting an NGO guide on "How to use the UN Treaty Body of the Migrant Workers' Convention for a better Protection of the Rights of Migrant Workers" (January - March 2005)</p>
Name and address of employer	<p>1) ENAR aisbl 43, Rue de la Charité B -1210 Brussels</p> <p>2) International Platform CH - Geneva</p>
Dates	01/11/1999 →
Occupation or position held	Founder and Coordinator of December 18 vzw
Main activities and responsibilities	Portal for the Promotion and Protection of Human Rights of Migrants
Name and address of employer	<p>1) Board member of the International Campaign for the Ratification of the UN Convention for the Protection of the Rights of all Migrants Workers and Members of their Families, Geneva</p> <p>2) Coordinator for the International Platform on the Migrant Workers' Convention, Geneva</p> <p>3) Coordinator of the Flemish IMD Platform for the Ratification of the UN Convention for the Protection of the Rights of all Migrants and Members of their Families, Brussels</p> <p>4) Former Board member of PICUM (European Platform for International Cooperation on Undocumented Migrants), Brussels</p> <p>December 18 vzw Gaucheretstraat 164 B - 1030 Brussels</p>
Dates	01/01/1998 - 30/04/1999
Occupation or position held	Office Manager of the Canadian Human Rights Foundation and Coordinator of the "International Human Rights Training Programme"
Main activities and responsibilities	The IHRTP is held annually in Montreal. It is a three-week course with about 120 participants coming from all over the world. The coordinator is responsible for all logistics (travel, accommodation, meeting and class rooms, materials, menus, leisure programme, promotion and fundraising)
Name and address of employer	<p>Canadian Human Rights Foundation 1425 Boulevard René Lévesque, Ouest Montréal, Québec H3G 1T7 Canada</p>
Dates	01/04/1994 - 31/12/1997
Occupation or position held	Coordinator of the Network on International Human Rights
Main activities and responsibilities	The NIHR counted 45 member organisations and an Executive Committee. It facilitated for its members access to the UN Commission on Human Rights, Organisation of Security and Cooperation in Europe (OSCE) and the Francophonie. It organised regular meetings with the Canadian government and the Parliamentary Commissions to discuss issues of importance to the Members.
Name and address of employer	<p>Network on International Human Rights 1 Nicholas Street, 3rd Floor (CCIC) Ottawa, Ontario, K1N - 7B7 Canada</p>
Dates	01/06/1986 - 30/03/1994
Occupation or position held	Employee at the Belgian Ministry of Foreign Affairs

Main activities and responsibilities	<p>- Embassy of Belgium in Ottawa, Canada Consular service (visa, nationality) From 15.04.1989 to 30.03.1994</p> <p>- Embassy of Belgium in Beijing, P.R. China Consular service (visa) From 01.06.1985 to 14.04.1989</p>
<b>Education and training</b>	
Dates	1 Oct 84 - 30 Jun 85
Title of qualification awarded	Master of Arts
Principal subjects / occupational skills covered	Public Administration - Development Cooperation
Name and type of organisation providing education and training	University of Ghent Belgium
Dates	01/10/1976 - 30/06/1980
Title of qualification awarded	Bachelor of Arts
Principal subjects / occupational skills covered	Sinology - Modern and classical Chinese (mandarin)
Name and type of organisation providing education and training	University of Ghent Belgium
Dates	01/07/2002 - 12/07/2002
Title of qualification awarded	Course on European Law and Policy on Immigration and Asylum
Principal subjects / occupational skills covered	European Law and Policy on Immigration and Asylum
Name and type of organisation providing education and training	Université Libre de Bruxelles Belgium
Dates	22/10/2001 - 25/10/2001
Title of qualification awarded	Regional Training Program for Labour Attachés
Principal subjects / occupational skills covered	Protection Migrant Workers in Asia
Name and type of organisation providing education and training	Chiangmai Thailand
Dates	21/06/1996 - 14/07/1996
Title of qualification awarded	International Human Rights Training Programme
Principal subjects / occupational skills covered	Human Rights
Name and type of organisation providing education and training	Montréal Canada
<b>Personal skills and competences</b>	Painting Gardening Politics
Mother tongue(s)	<b>Dutch</b>
Other language(s)	<b>English all C2</b> <b>French all C2</b> <b>German all A1</b> <b>Mandarin all A1</b>

Self-assessment

European level (\*)

(\*) Common European Framework of Reference (CEF) level

Understanding				Speaking				Writing	
Listening		Reading		Spoken interaction		Spoken production			
C1	Proficient user	C1	Proficient user	C1	Proficient user	C1	Proficient user	C1	Proficient user
C2	Proficient user	C2	Proficient user	C2	Proficient user	C2	Proficient user	C2	Proficient user
B2	Independent user	B2	Independent user	B2	Independent user	B2	Independent user	B2	Independent user
A1	Basic user	A1	Basic user	A1	Basic user	A1	Basic user	A1	Basic user