**Board Induction Meeting**

Brussels, 21 September 2019

**AGENDA**

Participants: Zlakha Ahmed, Giulia Frova, Shaban Jah, Amiirah Salleh-Hoddin, Karen Taylor

Staff: Michael Privot, Esra Ozkan (Networking), Ines Boudghene (Finances/Budgets)

Venue: ENAR Office, Brussels

Accommodation: Motel One, Brussels

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| **Saturday, 21 September 2019****Office open as of 9:30** |
| 10:00 - 10:30 | Welcome by Karen Taylor, Chair * Role of the Board
* Responsibilities
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| 10:30 - 11:15 | Introduction by Michael Privot, Director * Content priorities on 2019-2020 and beyond
* Staff portfolios - communications with the staff members
* Working/Experts groups incl. SFSC
* Communications/Press and Social Media
* Use of Board area on [www.enar-eu.org](http://www.enar-eu.org)
* Organon
* ENAR Foundation
* Other
 |
| 11:15 - 12:00 | Networking by Esra Ozkan, Officer  |
| 12:00 - 12:45 | Finances and Budgets by Ines Boudghene, Officer  |
|  **Lunch 12:45-13:45**for all Board Members at the ENAR Office |

**Board Induction Meeting**

Brussels, 21 September 2019

**Signature list**

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| **Zlakha Ahmed** |  |
| **Giulia Frova** |  |
| **Shaban Jah** |  |
| **Amiirah Salleh-Hoddin** |  |
| **Karen Taylor** |  |
| **Michael Privot** |  |
| **Esra Ozkan** |  |
| **Ines Boudghene** |  |

**33rd Board Meeting**

Brussels, 21-22 September 2019

**AGENDA**

Participants: Zlakha Ahmed, Maria Dexborg, Giulia Frova, Shaban Jah, Marcell Lorincz, Laurentia Mereuta, Vilana Pilinkaite, Ghislain Vedeux, Amiirah, Karen Taylor, Wouter Van Bellingen, Ghislain Vedeux,

Staff: Michael Privot, Sarah Chander (Staff rep)

Venue: ENAR Office, Brussels

Hotel accommodation: Motel One, Brussels

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| **Saturday, 21 September 2019****Lunch 12:45-13:45** |
| **Timing** | **Matter to discuss** | **For** **info** | **For input** | **For** **decision** |
| 13:45-13:55 | Welcome by Karen Taylor, ChairDecision on who will take the minutes |  |  | X |
| 13:55-14:15 | Adoption of the agenda of 33rd Board MeetingAdoption of the minutes of the 32nd Board Meeting *Karen* |  | X | X |
| 14:15-14:45 | Mandate of the SFSC (WVB) - ToRParticipation on the SFSC*Michael* | X |  | X |
| 14:45-15:15 | Mandate and finances of the ENAR Foundation StatutesAppointment of the Board Rep to the Board of the ENAR Foundation*Michael* | X | X | X |
| 15:15-16:00 | Update on the Board’s “thought clouds” and knowledge transfer process towards the new Board*Karen*  | X | X |  |
| 16:00-17:00 | Board decision making – governance*Karen* | X | X | X |
| 17:00-17:20 | Signing of documents statutes (by Chair) Signing of Board Minutes of June (all)*Michael* |  |  |  |
|  **Dinner (free)** |

**33rd Board Meeting**

Brussels, 21-22 September 2019

**AGENDA**

Participants: Zlakha Ahmed, Maria Dexborg, Giulia Frova, Shaban Jah, Marcell Lorincz, Laurentia Mereuta, Vilana Pilinkaite, Ghislain Vedeux, Amiirah, Karen Taylor, Wouter Van Bellingen, Ghislain Vedeux,

Staff: Michael Privot, Sarah Chander (Staff rep)

Venue: ENAR Office, Brussels

Hotel accommodation: Motel One, Brussels

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| **Sunday, 22 September 2019** |
| **Timing** | **Matter to discuss** | **For** **info** | **For input** | **For** **decision** |
| 9:25 | Arrival and welcome *Karen*  |  |  |  |
| 9:30-10:15 | Update on staff, including IPO recruitment process, approval of Board before signing contracts, update on ENAR 2.0 process*Michael* | X | X | X |
| 10:15-10:50 | Update on finances and applications*Wouter and Michael* | X | X |  |
| 10:50-10:55 | Calendar ENAR events for information only*Michael* | X |  |  |
| **Coffee break 10.55-11:10** |
| 11:10-11:45 | GA 2019: successes and weaknesses Brief evaluation from the perspective of the Staff Comments received from members Comments by Board*Michael and Sarah* | X | X | X |
| 11:45-12:00 | GA 2020: Confirmation required for logistics: GA place (suggestion of Paris by Ghyslain) in May 2020 (difference reasons for the change from end of June to May) *Michael* | X | X | X |
| 12:00-13:00 | Information by Staff representativeInformation on AR Week*Sarah* | X | X |  |
| **Light lunch 13:00-14:00** |
| 14:00-15:00 | Board Work Plan*Karen*  | X | X | X |
| 15:00-15:15 | Dates for upcoming Board and SFSC meetings Together with Foundation Board meetings*Michael* | X | X | X |
| 15:15-15:30 | AOB |  |  |  |  |
| **END**  |

**Board Meeting**

Brussels, 21 - 22 September 2019

**Signature list**

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| **Zlakha Ahmed** |  |
| **Maria Dexborg** |  |
| **Giulia Frova** |  |
| **Shaban Jah** |  |
| **Laurentia Mereuta** |  |
| **Marcell Lorincz** |  |
| **Vilana Pilinkaite** |  |
| **Amiirah Salleh-Hoddin** |  |
| **Karen Taylor** |  |
| **Wouter Van Bellingen** |  |
| **Ghislain Vedeux** |  |
| **Michael Privot** |  |
| **Sarah Chander** |  |