**Board Induction Meeting**

Brussels, 21 September 2019

**AGENDA**

Participants: Zlakha Ahmed, Giulia Frova, Shaban Jah, Amiirah Salleh-Hoddin, Karen Taylor

Staff: Michael Privot, Esra Ozkan (Networking), Ines Boudghene (Finances/Budgets)

Venue: ENAR Office, Brussels

Accommodation: Motel One, Brussels

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| **Saturday, 21 September 2019**  **Office open as of 9:30** | |
| 10:00 - 10:30 | Welcome by Karen Taylor, Chair   * Role of the Board * Responsibilities |
| 10:30 - 11:15 | Introduction by Michael Privot, Director   * Content priorities on 2019-2020 and beyond * Staff portfolios - communications with the staff members * Working/Experts groups incl. SFSC * Communications/Press and Social Media * Use of Board area on [www.enar-eu.org](http://www.enar-eu.org) * Organon * ENAR Foundation * Other |
| 11:15 - 12:00 | Networking by Esra Ozkan, Officer |
| 12:00 - 12:45 | Finances and Budgets by Ines Boudghene, Officer |
| **Lunch 12:45-13:45**  for all Board Members at the ENAR Office | |

**Board Induction Meeting**

Brussels, 21 September 2019

**Signature list**

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| **Zlakha Ahmed** |  |
| **Giulia Frova** |  |
| **Shaban Jah** |  |
| **Amiirah Salleh-Hoddin** |  |
| **Karen Taylor** |  |
| **Michael Privot** |  |
| **Esra Ozkan** |  |
| **Ines Boudghene** |  |

**33rd Board Meeting**

Brussels, 21-22 September 2019

**AGENDA**

Participants: Zlakha Ahmed, Maria Dexborg, Giulia Frova, Shaban Jah, Marcell Lorincz, Laurentia Mereuta, Vilana Pilinkaite, Ghislain Vedeux, Amiirah, Karen Taylor, Wouter Van Bellingen, Ghislain Vedeux,

Staff: Michael Privot, Sarah Chander (Staff rep)

Venue: ENAR Office, Brussels

Hotel accommodation: Motel One, Brussels

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| **Saturday, 21 September 2019**  **Lunch 12:45-13:45** | | | | |
| **Timing** | **Matter to discuss** | **For**  **info** | **For input** | **For**  **decision** |
| 13:45-13:55 | Welcome by Karen Taylor, Chair  Decision on who will take the minutes |  |  | X |
| 13:55-14:15 | Adoption of the agenda of 33rd Board Meeting  Adoption of the minutes of the 32nd Board Meeting  *Karen* |  | X | X |
| 14:15-14:45 | Mandate of the SFSC (WVB) - ToR  Participation on the SFSC  *Michael* | X |  | X |
| 14:45-15:15 | Mandate and finances of the ENAR Foundation  Statutes  Appointment of the Board Rep to the Board of the ENAR Foundation  *Michael* | X | X | X |
| 15:15-16:00 | Update on the Board’s “thought clouds” and knowledge transfer process towards the new Board  *Karen* | X | X |  |
| 16:00-17:00 | Board decision making – governance  *Karen* | X | X | X |
| 17:00-17:20 | Signing of documents statutes (by Chair)  Signing of Board Minutes of June (all)  *Michael* |  |  |  |
| **Dinner (free)** | | | | |

**33rd Board Meeting**

Brussels, 21-22 September 2019

**AGENDA**

Participants: Zlakha Ahmed, Maria Dexborg, Giulia Frova, Shaban Jah, Marcell Lorincz, Laurentia Mereuta, Vilana Pilinkaite, Ghislain Vedeux, Amiirah, Karen Taylor, Wouter Van Bellingen, Ghislain Vedeux,

Staff: Michael Privot, Sarah Chander (Staff rep)

Venue: ENAR Office, Brussels

Hotel accommodation: Motel One, Brussels

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| **Sunday, 22 September 2019** | | | | |
| **Timing** | **Matter to discuss** | **For**  **info** | **For input** | **For**  **decision** |
| 9:25 | Arrival and welcome  *Karen* |  |  |  |
| 9:30-10:15 | Update on staff, including IPO recruitment process, approval of Board before signing contracts, update on ENAR 2.0 process  *Michael* | X | X | X |
| 10:15-10:50 | Update on finances and applications  *Wouter and Michael* | X | X |  |
| 10:50-10:55 | Calendar ENAR events for information only  *Michael* | X |  |  |
| **Coffee break 10.55-11:10** | | | | |
| 11:10-11:45 | GA 2019: successes and weaknesses  Brief evaluation from the perspective of the Staff  Comments received from members  Comments by Board  *Michael and Sarah* | X | X | X |
| 11:45-12:00 | GA 2020: Confirmation required for logistics: GA place (suggestion of Paris by Ghyslain) in May 2020 (difference reasons for the change from end of June to May)  *Michael* | X | X | X |
| 12:00-13:00 | Information by Staff representative  Information on AR Week  *Sarah* | X | X |  |
| **Light lunch 13:00-14:00** | | | | |
| 14:00-15:00 | Board Work Plan  *Karen* | X | X | X |
| 15:00-15:15 | Dates for upcoming Board and SFSC meetings  Together with Foundation Board meetings  *Michael* | X | X | X |
| 15:15-15:30 | AOB |  |  |  |  |
| **END** | | | | |

**Board Meeting**

Brussels, 21 - 22 September 2019

**Signature list**

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| --- | --- |
| **Zlakha Ahmed** |  |
| **Maria Dexborg** |  |
| **Giulia Frova** |  |
| **Shaban Jah** |  |
| **Laurentia Mereuta** |  |
| **Marcell Lorincz** |  |
| **Vilana Pilinkaite** |  |
| **Amiirah Salleh-Hoddin** |  |
| **Karen Taylor** |  |
| **Wouter Van Bellingen** |  |
| **Ghislain Vedeux** |  |
| **Michael Privot** |  |
| **Sarah Chander** |  |