**Minutes of the 29th ENAR Online Board Meeting**

**Brussels, 12 December 2018**

**Present**: Amel, Maria, Marcell, Wouter, Vilana, Enrique

**Apologies:** Karen T, Karen K, Claudia, Laurentia, Ghyslain

**Team**: Michael

Online - Webex

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| Welcome words1. Adoption of Agenda

**DECISION:*** **The agenda is adopted.**
1. Adoption of minutes of 27th Board Meeting

**DECISION:*** **Minutes are provisionally agreed until final decision at the next Board meeting.**
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| 1. Information about the staff follow up of the recommendations of the Board-Staff meeting
* The Board is not at the same speed as staff;
* The Board needs its thought process as well to ensure good governance;
* We need to focus today on the most important decisions to be taken;
* SFSC can join together to speed up the process ahead of the Board meeting.

**DECISIONS:*** **SFSC to make some prep work ahead of the Board to support the work of the Board;**
* **Specific session for Board to be organized at next Board Meeting.**
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| 1. Review of Damien’s recommendations and agreement on next steps

**DECISION:*** **Review postponed to next Board Meeting.**
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| 1. Presentation of “staff thought process” on recruitment for current vacant places
2. Renewal of Myriam’s short term contract during that process
* See annexed documents.

**DECISIONS:*** **Board agrees to extend MDF’s contract until the end of June;**
* **Board agrees to also carry out a governance exercise on its side and compare notes with the staff process**
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| 1. Designation of Board Member in charge of communicating with the Team

**DECISION:*** **Decision postponed to next Board meeting.**
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| 1. Update on reflection on governance

**DECISIONS:*** **Board charter to be finalized in March before the GA;**
* **Update postponed to next Board meeting;**
* **Audit of skills of Board and appraisal of MP after February.**
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| 1. AOB

Attendance of Board members: * Members who do not attend more than 2 meetings in a row have to be contacted by the Chair for a check-in of commitment and availability;
* It should be highlighted in the Operating Manual and the Board Charter;
* Attendance to other events than Board Meetings should also be taken into account.

Next Board meeting: 1&2 February* Friday morning: SFSC
* Friday afternoon: Normal session – decision making and governance (finances, etc.);
* Saturday: facilitated session for the Board only.

**DECISIONS:*** **AY: contact Karen K to check her availability to continue being part of the Board**
* **Next Board meeting: 1 and 2 February**
* **Wouter to suggest names for facilitation of the Board only session.**
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