**16th ENAR Board Meeting**

**23st  & 24th June 2016**

***EVALUATION AND MONITORING FORM***

**Programme/Contents – *Programme/Contenu***

**The meeting covered the main topics – *La réunion a couvert les thèmes principaux.***

*Strongly agree/ tout à fait d’accord* [ ]

*Somewhat agree/plutôt d’accord* [ ]

*Neutral/ neutre* [ ]

*Somewhat disagree/ pas tout à fait d’accord* [ ]

*Strongly disagree/ pas du tout d’accord* [ ]

**The quality of speakers was good - *La qualité des intervenants était bonne***

*Strongly agree/ tout à fait d’accord* [ ]

*Somewhat agree/plutôt d’accord* [ ]

*Neutral/ neutre* [ ]

*Somewhat disagree/ pas tout à fait d’accord* [ ]

*Strongly disagree/ pas du tout d’accord* [ ]

**The quality of the workshops was good (IF ANY) - *La qualité des ateliers était bonne (AU CAS OU…).***

*Strongly agree/ tout à fait d’accord* [ ]

*Somewhat agree/ moyennement/plutôt d’accord* [ ]

*Undecided neutral/ neutre/indifférent* [ ]

*Somewhat disagree/ pas tout à fait d’accord* [ ]

*Strongly disagree/ pas du tout d’accord* [ ]

**There was enough time for discussion- *Il y avait assez de temps pour discuter***

*Strongly agree/ tout à fait d’accord* [ ]

*Somewhat agree/plutôt d’accord* [ ]

*Neutral/ neutre* [ ]

*Somewhat disagree/ pas tout à fait d’accord* [ ]

*Strongly disagree/ pas du tout d’accord* [ ]

**I am happy with the outcome of the meeting – *Je suis satisfait des résultats de la réunion.***

*Strongly agree/ tout à fait d’accord* [ ]

*Somewhat agree/plutôt d’accord* [ ]

*Neutral/ neutre* [ ]

*Somewhat disagree/ pas tout à fait d’accord* [ ]

*Strongly disagree/ pas du tout d’accord* [ ]

**What follow-up actions would you suggest? - *Quelle forme de suivi recommanderiez-vous?***

**The event matched my needs – my expections. - *L’événement a répondu à mes besoins – mes attendes.***

*Strongly agree/ tout à fait d’accord* [ ]

*Somewhat agree/plutôt d’accord* [ ]

*Neutral/ neutre* [ ]

*Somewhat disagree/ pas tout à fait d’accord* [ ]

*Strongly disagree/ pas du tout d’accord* [ ]

**I gained relevant knowledge and information - *J’ai acquis des connaissances et informations pertinentes.***

*Strongly agree/ tout à fait d’accord* [ ]

*Somewhat agree/plutôt d’accord* [ ]

*Neutral/ neutre* [ ]

*Somewhat disagree/ pas tout à fait d’accord* [ ]

*Strongly disagree/ pas du tout d’accord* [ ]

**I will be able to apply this knowledge and information in my work – *Je pourrais mettre en pratique ces connaissances et informations dans mon travail.***

*Strongly agree/ tout à fait d’accord* [ ]

*Somewhat agree/plutôt d’accord* [ ]

*Neutral/ neutre* [ ]

*Somewhat disagree/ pas tout à fait d’accord* [ ]

*Strongly disagree/ pas du tout d’accord* [ ]

**Organisation/Preparations – *Organisation/Préparations***

**How did you get to know about the meeting?**

***Comment avez-vous pris connaissance de l’organisation de la réunion ?***

INVITATION BY SECRETARIAT

**The quality of preparation and registration was good.**

***La qualité de la préparation et de l’inscription étaient bonnes.***

*Strongly agree/ tout à fait d’accord* [ ]

*Somewhat agree/plutôt d’accord* [ ]

*Neutral/ neutre* [ ]

*Somewhat disagree/ pas tout à fait d’accord* [ ]

*Strongly disagree/ pas du tout d’accord* [ ]

**Accomodation/Meals –*Hotel/Repas*:**

**I am satisfied with the accommodation and meals – *Je suis satisfait du logement et des repas.***

*Strongly agree/ tout à fait d’accord* [ ]

*Somewhat agree/plutôt d’accord* [ ]

*Neutral/ neutre* [ ]

*Somewhat disagree/ pas tout à fait d’accord* [ ]

*Strongly disagree/ pas du tout d’accord* [ ]

**Other comments or suggestions / *Autres commentaires et propositions***

**Monitoring Form**

**in strictest confidence**

**Monitoring Information**

We would be grateful if you could complete and return this form. The information you have provided will be kept anonymous and confidential and will only be used to provide an overall profile analysis of the participants at ENAR activities.

Please choose one option from each of the sections listed below and then tick or place an X in the appropriate box.

Once you have filled in the monitoring form, please put it in the attached envelop and place it in the appropriate box before the end of the meeting.

**A. Your age/ Votre age**

|  |  |
| --- | --- |
| 16 - 24 |  |
| 25 - 34 |  |
| 35 - 44 |  |
| 45 - 54 |  |
| 55 - 64 |  |
| 65+ |  |
| Prefer not to say |  |

**B. Your gender/ Votre sexe**

|  |  |
| --- | --- |
| Male |  |
| Female |  |
| Transgender |  |
| Prefer not to say |  |

**C. Your ethnic group / Votre groupe ethnique**

|  |  |
| --- | --- |
| South Eastearn Asian/ Asian background(Indian, Pakistani, Bangladeshi, other background) |  |
| Black background (Black African, Black Caribbean, Afro American) |  |
| Arab Background |  |
| Mixed background (specify if you wish) |  |
| White background |  |
| Other (specify if you wish) |  |
| Prefer not to say |  |

**D. Your disability/ Votre handicap**

**Do you consider yourself to have a disability?**

|  |  |
| --- | --- |
| Yes |  |
| No |  |

If you have answered yes, please indicate the type of impairment which applies to you (by ticking next to it below). People may experience more than one type of impairment, in which case tick all the types that apply. If your disability does not fit any of these types, please mark ‘other’.

|  |  |
| --- | --- |
| Physical impairment, such as difficulty using your arms or mobility issues which means using a wheelchair or crutches |  |
| Sensory impairment, such as being blind / having a serious visual impairment or being deaf / having a serious hearing impairment |  |
| Mental health condition, such as depression or schizophrenia |  |
| Learning disability, (such as Down’s syndrome or dyslexia) or cognitive impairment (such as autism or head-injury)  |  |
| Long-standing illness or health condition such as cancer, HIV, diabetes, chronic heart disease, or epilepsy |  |
| Other, such as disfigurement (specify below if you wish) |  |

**E. Your sexual orientation**

|  |  |
| --- | --- |
| Bisexual |  |
| Homosexual |  |
| Heterosexual |  |
| Other (specify if you wish) |  |
| Prefer not to say |  |

**F. Your religion**

|  |  |
| --- | --- |
| No religion |  |
| Atheism |  |
| Baha’i |  |
| Buddhist |  |
| Christian |  |
| Hindu |  |
| Jain |  |
| Jewish |  |
| Muslim |  |
| Sikh |  |
| Any other religion or belief (specify if you wish) |  |